



GUIDE *to* MOVING

A STEP-BY-STEP TIMELINE TO HELP YOU WITH YOUR MOVE

BROUGHT TO YOU BY BRODERICK +BURKE
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GUIDE TO MOVING



Come up with a Moving Plan. We suggest you work on a room-to-room basis and decide what you are going to move and what you are going to donate or sell or get rid of. Be GREEN! Donate unwanted items to charity. Some will even come and pick it up for you.



If you are using a moving company, start the interview process now. Check out our RESOURCES page for help with our recommended movers. Friends and family helping? Make sure you have commitments and a crew in place!



Create a Moving Folder (paper or digital) to keep track of estimates and any particulars.



It is never too early to start packing up those small, time consuming items. Same goes for non-essential items and things you are not going to need or use for a while. For example, books, china and out of season clothes.



Contact your insurance company to advise them of your move.



If your child is moving schools, have a chat with someone at their school to find out what needs to be done.



Order boxes and packing supplies. Grocery and other retail stores may be able to help. Otherwise, you can purchase boxes from moving or storage unit companies as well.



Clean out that freezer! Start using up food that you won't want to move.



Start looking at your new home in terms of what furniture you are going to bring. Keep in mind that not all furniture may fit. For example, L-shaped couches and pianos can be difficult to move around tight corners so plan ahead!



Start packing all of those little things that take the most time. (i.e.: fragile, china, pictures, books).



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Confirm dates and move times with your moving company or friends.



Start packing out of season clothes and larger non-essentials. Suitcases are a great place to pack clothes.



Having a system will be a huge help. Create a file book (written or digital) and start a log. You can number or colour code each box so you can identify the general contents. For example, red label for kitchen, blue label for bedrooms. This will simplify the unpacking process and speed up the 'settling in' timeline.



Alert the following about your move:

- Banks
- Credit card companies
- Post office
- Government documents
- City hall (enquire regarding water metre final reading)
- Utility Companies (if you haven't received our Utility Contact List, let us know)
- Place of Employment
- Doctors or other health care providers
- Magazine or newspaper subscriptions
- Maintenance companies (for example, furnace maintenance plan)
- Friends and Family



If there were items in the Purchase and Sale Agreement on your home that needed repair or completion, make sure they are done or scheduled to be done.



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- ✓ Make sure you are clear with the particulars of your current home and what needs to be dealt with prior to closing. For example, meeting with your lawyer and bank.
- ✓ Have your car serviced if it needs it in the near future. You'll have more important things to deal with over the next 4 – 6 weeks!
- ✓ Reconfirm with the movers or friends and family.
- ✓ Clearly pack 'essentials' that you will need right away.
- ✓ Arrange your final visit with us for your new home, if applicable. We'll be calling you to do this so don't worry!
- ✓ All important documents (passport, school records, banking info, i.d.) should be packed together and taken with you personally.
- ✓ Safeguard your valuables. Pack any jewelry and other valuable items and take them with your personally.



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Reconfirm moving-day plan. Who is doing what?



Be prepared for any seasonal weather surprises! For example, what if it snows on moving day?



If your fridge is going with you, empty, clean and defrost it at least 24 hours prior.



Arrange with the new owners of your home to keep any mail that arrives after closing. We can help with this too. Even with mail forwarding at Canada Post, some mail may still arrive at your previous address.



Food and beverage alert! Arrange a meal plan for moving day. Lack of food and nutrients will cause physical and mental fatigue which is something you want to avoid!



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Plan to be home for the entire time until the movers are packed and loaded up.



Be sure to verify and initial the inventory list from the movers.



If your friends are helping with your move, never underestimate the importance of food and beverages. The movers will appreciate that too!



Your lawyer will call you once the closing has occurred and the keys for your new home (if applicable) are ready!



Have a final clean-up crew for your home. Try to leave it as clean as possible for the new owners. Leave your home and property in the same condition as you hope your new home will be left in!

If there is one thing you do, please make sure that you remember to take deep breaths and eat healthy. This will greatly reduce your stress levels and increase your ability to deal with the challenges that may arise.

If we can help with anything at all through the process, please do not hesitate to contact us anytime. We are here to help!

Patrick, Jim & Liana.

THEbTEAM



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POLICE (Non-Emergencies)

St. Catharines, NOTL, Niagara Falls & Thorold	905 688-4111
For Fort Erie & Area	905 871-2300
For Pelham, Welland, Wainfleet & Port Colborne	905 735-7811
For Grimsby, Lincoln & West Lincoln	905 945-2211

SCHOOL BOARDS

District School Board of Niagara	905 641-1550
Niagara Catholic School Board	
Niagara Falls & Fort Erie	905 382-3108
Grimsby & West Lincoln	905 562-1321
Niagara-on-the-Lake	905 684-8565

HYDRO COMPANIES

Horizon Utilities	www.horizonutilities.com	905 984-8961
Niagara Peninsula Energy	www.npei.ca	1 877 270-3938
Niagara-on-the-Lake Hydro	www.notlhydro.com	905 468-4235

GAS COMPANIES

Enbridge Gas	www.enbridgegas.com	1 877 362-7434
Direct Energy Essential Home Services	www.directenergy.com	1 800 266-3939
Bullfrog Power	www.bullfrogpower.com	1 877 360 3464

PHONE COMPANIES

Bell Canada (Local, LD & Internet)	www.bell.ca	905 310 2355
Allstream (Local, LD & Internet)	www.allstream.ca	1 855 299-7050
Primus (Local, LD & Internet)	www.primus.ca	1 800 806-3273
Vonage (VOIP)	www.vonage.ca	1 877 272-0528

CABLE TV & SATELLITE COMPANIES

Cogeco (Cable)	www.cogeco.com	1 866 261-4447
Bell ExpressVu (Satellite)	www.bell.ca	1 888 759-3474
Shaw Direct (Satellite)	www.shawdirect.ca	1 888 554-7827

WASTE MANAGEMENT

Waste Info Line	www.niagararegion.ca	905 984-3624
Large Household Item & Appliance Collection		905 227-7771

CITY HALLS

City of Niagara Falls	www.niagarafalls.ca	905 356-7521
City of Port Colborne	www.portcolborne.ca	905 835-2900
City of St. Catharines	www.stcatharines.ca	905 688-5600
City of Thorold	www.thorold.com	905 227-6613
City of Welland	www.welland.ca	905 735-1700
Town of Fort Erie	www.town.forterie.ca	905 871-1600
Town of Grimsby	www.grimsby.ca	905 945-9634
Town of Lincoln	www.lincoln.ca	905 563-8205
Town of Niagara-on-the-Lake	www.notl.org	905 468-3266
Town of Pelham	www.pelham.ca	905 892-2607
Township of West Lincoln	www.westlincoln.ca	905 957-3346



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NEED HELP?

Contact Us!



BRODERICK +BURKE

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NOT INTENDED TO SOLICIT PROPERTIES CURRENTLY FOR SALE